



## DRAFT Agenda

### TC 2.10 Handbook Subcommittee Meeting

01/05/2021 10 AM to 11 AM EST

Prepared by David Evers

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Handbook Subcommittee ASHRAE Zoom Meeting

<https://ashrae-org.zoom.us/j/96921129822?pwd=ZWJsTlc1dmNBQ3A2WW02bnM2VGpZUT09>

#### Attendance Sheet: at the meetings

1. Welcome
2. Roll Call and Introductions
3. 2023 Handbook Revision Timeline:

<u>Date</u>	<u>Task</u>
2/1/2020	Review current chapter for changes
2/1/2021	Outline revisions due
5/15/2021	Chapter revisions due
5/15/2022	Revised chapter to TC for review
7/1/2022	TC approves chapter
8/1/2022	Handbook chapter to HB Committee liaison
3/15/2023	HQ sends proof to TC contact
4/15/2023	HB sent to printer
5/15/2023	HB mailed

4. Request for Reviewers for Chapter 61 HVAC Security:
  - a. Design Engineer
  - b. Operating Engineer
  - c. Trade Contractor
  - d. Other
5. Chapter Review Checklist and meeting date for reviewers
6. Discussion of Chapter 61 outline
7. New chapter, *Resilience in the Built Environment* (Jason McGraw, Principal Author)
  - a. Status
  - b. Discussion
8. Liaison Reports:
9. Old Business
10. New Business
11. Adjournment