



Agenda

TC 2.10 Handbook Subcommittee Meeting

06/17/2021 2 PM to 3 PM EDT

Prepared by David Evers

Handbook Subcommittee ASHRAE Zoom Meeting

<https://ashrae-org.zoom.us/j/94490198221?pwd=eXNzMzArS3FXMmprVS8xOVNzMTNqZz09>

Attendance Sheet: at the meetings

1. Welcome
2. Roll Call, Introductions, Sign In Doc:
<https://docs.google.com/spreadsheets/d/1-GzsaathGb0bGbzWkAM8ImWtZXmRYRDtrjMvetpKSXs/edit?usp=sharing>
3. 2023 Handbook Revision Timeline:

<u>Date</u>	<u>Task</u>
2/1/2020	Review current chapter for changes
2/1/2021	Outline revisions due
5/15/2021	Chapter reviews due
11/25/2021	Chapter revisions complete
12/1/2021	Revised chapter to TC for review
1/31/2022	TC approves chapter
3/29/2022	Handbook chapter to HB Committee liaison
3/15/2023	HQ sends proof to TC contact
4/15/2023	HB sent to printer
5/15/2023	HB mailed

4. Reviewers for Chapter 61 HVAC Security:
 - a. Design Engineer – Howard McKew
 - b. Operating Engineer – Anthony York
 - c. Trade Contractor – Carol Lomonaco
 - d. Other – Dave Evers
 - e. First Responder - TBD
5. Chapter Review Checklists
6. Discussion of proposed Chapter 61 title, *HVAC Safety and Security*
7. Discussion of updated Chapter 61 outline
8. New chapter, *Resilience in the Built Environment* (Jason DeGraw, Principal Author)
 - a. Status
 - b. Discussion
9. Liaison Reports:
10. Old Business

11. New Business

12. Adjournment